

MINUTES OF THE MEETING OF THE  
SANDY CREEK VILLAGE BOARD OF TRUSTEES

**Date:** November 6, 2017

**Kind of Meeting:** Regular

**Place:** Village Office

**Board Members Present:**

Grant Rohrmoser, Mayor

Kenney LaRue, Trustee

Sharon Turo, Trustee

**Others Present:**

Jill Mattison, Clerk/Treasurer

Patricia McCullough, Deputy Clerk, SCRPB

Shirley Rice, Planning Board

Margaret Kastler, Legislator

John Howland, CEO

Lance Collins, SCFD Chief

Amanda Mazzoni, CNYRPDB

**OPEN REGULAR MEETING AND CALL TO ORDER:**

Mayor Rohrmoser opened the meeting to order at 7:00 P.M.

**APPROVAL OF MINUTES:**

**RESOLUTION 32 – FY17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

**Resolved** that the minutes of the October 2, 2017 meeting are approved as written.

**AUDIT AND APPROVAL OF MONTHLY BILLS, TRANSFERS AND ACCEPT OCTOBER 2017 FINANCIAL STATEMENT:**

**RESOLUTION 33– FY 17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Abstract 9, vouchers #134 - #140 in the amount of \$4,572.27

Abstract 10, vouchers #141 - #162 in the amount of \$114,015.84

Transfer \$152 from A8540.4 to A8540.1

\$123 from F8340.4 to F8340.1

Fund Balances: 10/31/17

General Fund		\$361,863.85
Reserve Fire Apparatus	81,435.69	
Reserve Radios	3,056.52	
Water Fund		58,042.74
Repair Reserve	22,204.66	
Capital Reserve	20,031.10	
Trust & Agency		- 0.01
Permanent		3,261.34
Non-expendable	2,000.00	
Expendable	1,261.34	
Water Tower Capital Project		1,384,134.87
TOTAL ALL FUNDS		<u>\$ 1,807,202.75</u>

**Resolved** that the monthly bills and transfers are approved and the October 2017 financial statement was accepted.

Amanda Mazzoni of the CNYRPDB addressed the Board on the LED Streetlight Cost-Benefit Analysis Report that she prepared for the village. In Option 1, the village would purchase the street lights from National Grid and would be responsible for maintenance. In Option 2, National Grid still owns and maintains the streetlights. She recommends the second option, although there would not be as much long term savings. The Board would like to observe the LED lights in Pulaski before a decision is made.

**REPORTS:**

PLANNING BOARD:

Mrs. McCullough presented reports of the October and November meetings, so noted and filed in the Village Office. A draft solar law was prepared for the village. It was sent to Attorney Gebo for comment. His comments were addressed by CEO Howland and the Planning Board. The Planning Board recommended adoption. The draft was given to the Board for review.

FIRE DEPARTMENT:

Chief Collins presented the October call report:

<u>October 2017 Call Report</u>	<u>Year to Date</u>
Total Calls: 44	239
Structure Fires: 2	13
Vehicle Fires: 0	2
Vegetation Fires: 0	4
EMS: 19	139
Rescue: 0	8
MVA: 2	21
Extrication: 0	2
Hazardous Condition: 1	3
Service Call: 2	7
Good Intent Call: 0	2
False Alarm: 2	5
Cancelled Enroute: 14	33
Mutual Aid Given: 5	33
Mutual Aid Received: 1	5
Average Personnel: 3.16	4.32
Average Enroute Time: 5.71	4.31
Average Onscene Time: 10.33	10.04
Active Membership: 26	

The new SCBAs have been used several times and are reported to be excellent.

The two new vehicles for the chiefs have arrived. Chief Collins will be using one. The other will be rotated weekly with the other chief. Collins and Trustee LaRue will develop SOPs on their use.

COUNTY LEGISLATOR:

Legislator Kastler is writing a letter to Patty Ritchie seeking funding for an air boat for the SCFD.

HISTORIAN:

Mrs. Cole submitted the October 2017 report, so noted and filed in the Village Office.

CODE ENFORCEMENT:

The former Killam property will be going to auction.

CEO Howland attended a seminar on zombie properties.

The Turo property (6052 S. Main Street) that sustained a fire is still being investigated and cannot be torn down until released.

**APPROVE REDUCTION IN WATER RATE:**

**RESOLUTION 34 – FY17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

**Resolved** that the Turo property at 6052 S. Main Street (garage apartments) has been inspected by CEO Howland and since the building is not habitable and will be demolished, the water rate of three EDUs has been eliminated.

**CORRESPONDENCE:**

Menter, Rudin & Trivelpiece – Legal Services Proposal

Green Haven fire hydrant – The Village does not own this hydrant and is not responsible for maintenance

Cypress Creek Renewables (Howland Solar) – would like to meet to discuss the possibility of establishing a PILOT. (A municipality that intends to request that a developer enter a PILOT must inform the developer of this intent within 60 days of receiving this notification).

**OLD BUSINESS:**

The liability of the Franklin Street boulders was discussed through emails between Clerk/Treasurer Mattison, Eastern Shore Insurance and Geoff Scott (of Cornell Local Roads). The Board is still working on the issue.

The Board will audit accounting records on Monday, November 20, 2017 at 2:00 p.m.

The village only has one price on replacing part of the water line on North Main Street. Josie Nemier has complained about the condition of her driveway and the need to fix it before winter.

**NEW BUSINESS:**

**AWARD CONTRACT NO. 5 - 3000,000 GALLON ELEVATED WATER STORAGE TANK:**

**RESOLUTION 35 – FY17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

**Resolved** that upon recommendation of C. Jack Dodson, PE, Contract No. 5 – 300,000 Gallon Elevated Water Storage Tank is awarded to Caldwell Tanks Inc., 4000 Tower Road, Louisville, KY 40219 in the amount of \$1,130,500.00 (Base Bid - \$1,095,000.00 plus Additive 1A - \$35,500.00). This is contingent on USDA Rural Development approval.

**SIGN SNOW PLOWING CONTRACTS:**

**RESOLUTION 36 – FY17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

**Resolved** that contracts be signed between the Village of Sandy Creek and Harold Brown for snow plowing and/or removal in portions of the Village of Sandy Creek and with between the Village of Sandy Creek and John Allen Sanitation Services, Inc. for snow plowing and/or removal at the Fire Hall

**SET PUBLIC HEARING FOR LOCAL LAW NO. 2 OF 2017:**

**RESOLUTION 37 – FY17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

**Resolved** that a public hearing be set for Monday, December 4, 2017, 7:00 p.m. to hear comments on Local Law No. 2 of 2017, a local law to repeal Local Law No. 2 of 1985 (Prior Notice of Defects).

**VILLAGE TAX RELEVY:**

**RESOLUTION 38 – FY17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

**Resolved** that the Board of Trustees certifies that they have compared the account of the relevy with the original tax roll of the Village of Sandy Creek and find such account to be true and correct in the amount of \$9,627.29. This certification will be sent to Oswego County for relevy.

NYMIR performed an underwriting survey of the village and made two recommendations. A written response is needed within 60 days indicating a plan of action.

**SIGN LEASE WITH ADVANCED BUSINESS SYSTEMS INC. FOR COPIER:**

**RESOLUTION 39 – FY17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

**Resolved** that the 63 month lease option at \$162.68 for the Kyocera copier be signed with Advanced Business Systems Inc.

NYS new legislation –

Vacant and abandoned properties

Volunteer Firefighter Cancer Disability Benefit Mandate  
Tax lien against fire insurance proceeds

**VILLAGE OF SANDY CREEK WILL NOT PROVIDE NYS PAID FAMILY LEAVE ACT BENEFITS:**

**RESOLUTION 40 – FY17/18**

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

**Resolved** that the Village of Sandy Creek will not provide NYS paid family leave act benefits to employees.

The quote given in March 2017 for a Planned Maintenance Proposal for the generator in the Fire Hall is still good. We are waiting to hear from Kinsley.

**PUBLIC COMMENT:**

Mayor Rohrmoser is still seeking quotes for cooling the Fire Hall roof space. He will also see about filters for the furnace.

A dry hydrant on Norton Road was lost due to the storm.

**MOTION TO ADJOURN:**

There being no further business to come before the Board, a motion to adjourn at 8:45 P.M. was offered by Trustee LaRue and seconded by Trustee Turo, carried.

**Audit accounting records** - Monday, November 20, 2017, 2:00 p.m.

**Next Sandy Creek Village Board meeting** – Monday, December 4, 2017, 7:00 PM

**Next Joint Waterworks meeting** – Monday, November 13, 2017, 10:00 AM  
Monday, December 11, 2017, 10:00 AM

Jill M. Mattison, CMC, RMC, CMFO