

MINUTES OF THE MEETING OF THE
SANDY CREEK VILLAGE BOARD OF TRUSTEES

Date: February 4, 2019

Kind of Meeting: Regular

Place: Village Office

Board Members Present:

Grant Rohrmoser, Mayor

Sharon Turo, Trustee

Kenney LaRue, Trustee

Others Present:

Jill Mattison, Clerk/Treasurer

Patricia McCullough, Deputy Clerk, SCRPB

Shirley Rice, Planning Board

John Howland, CEO

Lance Collins, SCFD Chief

Pat McDougal

Joe Pottenburgh

APPROVAL OF MINUTES:

RESOLUTION 54 - FY18/19

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that the minutes of the January 7, 2019 meeting are approved as written.

AUDIT AND APPROVAL OF MONTHLY BILLS, TRANSFERS AND ACCEPT JANUARY 2019 FINANCIAL STATEMENT:

RESOLUTION 55 - FY 18/19

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Abstract 16, vouchers #220 - #226 in the amount of \$4,537.75

Abstract 17 vouchers # 227 - #244 in the amount of \$15,061.56

Transfer: \$97 from A1990.4 to A1420.4

Fund Balances: 2/4/19

General Fund		\$316,028.87
Reserve Fire Apparatus	85,811.27	
Radios	1,638.92	
Water Fund		87,140.86
Repair Reserve	22,249.82	
Capital Reserve	20,071.90	
Trust & Agency		0.00
Permanent		3,267.94
Non-expendable	2,000.00	
Expendable	1,267.94	
Water Tower Capital Project		<u>441,533.70</u>
TOTAL ALL FUNDS		\$ 847,971.37

Resolved that the monthly bills and transfers are approved and the January 2019 financial statement was accepted.

REPORTS:

PLANNING BOARD: The Planning Board meets tomorrow. They will be making a decision on the Wallis RV Park/Campground site plan. Officers will be elected. If there is time, they may be doing the mandatory sexual harassment training. Shirley Rice asked about interest in a rental property inspection registry.

FIRE DEPARTMENT:

<u>January 2019 Call Report</u>	<u>Year to Date</u>	Active Membership: 27
Total Calls: 25	25	
Structure Fires: 4	4	
Vehicle Fires: 0	0	
Vegetation Fires: 0	0	
EMS: 9	9	

Rescue: 0	0
MVA: 3	3
Extrication: 0	0
Hazardous Condition: 0	0
Service Call: 1	1
Good Intent Call: 1	1
False Alarm: 0	0
Cancelled Enroute: 2	2
Other: 5	5
Mutual Aid Given: 0	0
Mutual Aid Received: 0	0
Average Personnel: 3.85	3.85
Average Enroute Time: 7.14	7.14
Average Onscene Time: 14.27	14.27

The Argo ATV is in service. The eight hour OSHA drill was done.

The chief would like a wider area cleared of snow around the fire hydrants. The mayor will discuss this with Allan Miller.

Officers will be elected this Thursday. Chief Collins will get the results to the office.

COUNTY LEGISLATOR:

Legislator Kastler was absent.

HISTORIAN:

Mrs. Cole submitted the January 2019 report, so noted and filed in the Village Office. The Blount Lumber Company book went on sale in December. Her new email account is schistorian@gmail.com.

CODE ENFORCEMENT:

The work on the Rudd building was started and CEO Howland will check on the progress.

The certified letter sent to Joe Pottenburgh was returned. He attended the meeting and denied receiving it. It was then handed to him. He was to come into compliance with the local laws by January 24. The CEO received quotes of \$1,000 and \$1,100 for removal of the unsafe structures attached to the trailer. Pottenburgh stated that the property is not being foreclosed upon. If given time by the Village Board he will have the additions down and cleared by April 1, 2019. He plans to have the trailer out this summer.

POTTENBURGH TO COME INTO COMPLIANCE BY APRIL 1, 2019

RESOLUTION 56 – FY18/19

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED - unanimous

Resolved that Joe Pottenburgh has until April 1, 2019 to bring his property at 255 Ellisburg Street, Sandy Creek into compliance with Local Law No. 2 of 1996, Local Law No, 1 of 1997 and Local Law No. 3 of 2000. If not completed by April 1, 2019, the Board will accept a quote to have the work completed and the cost will be billed to Pottenburgh.

It was noted that drainage from the Kehoe rental property on N. Main Street is running onto the Gas Mart parking lot.

CORRESPONDENCE:

Reminder that the Local Government Conference is scheduled for Thursday, March 28 at Jefferson Community College.

Office of the Governor – Please survey local areas for flooding/ice jams. Assistance can be provided.

OLD BUSINESS:

The Parker demolition costs total \$14,918.75 and a bill was sent to them. CEO Howland will contact the Prosachik Law Firm for information on proceedings to attach a lien on the property.

NEW BUSINESS:

POST WATER SERVICE TERMINATION NOTICES:

RESOLUTION 57-FY18/19

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that Harold Brown will post a **Water Service Termination Notice** at the physical addresses of those outstanding water customers. A posting fee of \$25.00 will be added to the amount due. The date of termination stated on the notice will be noon on March 15. Additional charges will be added if snow removal is needed to terminate service.

Clerk Mattison distributed an article on a decision to be made if counties must guarantee property maintenance and demolition charges placed on tax bills.

SIGN AND SEND LETTER TO SHERIFF HILTON REGARDING JOHN WHITE:

RESOLUTION 57-FY18/19

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that the mayor sign a letter to be sent to Sheriff Don Hilton regarding problems the fire department is having with resident John White.

SIGN AND SEND LETTERS OPPOSING THE ELIMINATION OF AIM FUNDING:

RESOLUTION 58-FY18/19

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that the mayor sign letters to be sent to Assemblyman Barclay and Senator Ritchie opposing the Governor's proposal to eliminate Aim funding in the 2019-20 executive budget. The proposal would eliminate funding to villages and towns whose AIM amount is less than 2% of their 2017 all funds expenditures. The Village of Sandy Creek receives \$7,600.

SIGN AGREEMENT FOR BARCLAY DAMON TO ACT AS BOND COUNSEL:

RESOLUTION 59-FY18/19

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that the agreement be signed by Mayor Rohmoser for Barclay Damon to act as bond counsel for the Water Improvements Project.

Trustee LaRue suggested that the Board should think about purchasing a new tractor since the one we currently have is ten years old. A new roof is needed on the SC storage building at the wellfield Budget meetings will be scheduled next month.

PUBLIC COMMENT:

MOTION TO ADJOURN:

There being no further business to come before the Board, a motion to adjourn at 8:00 P.M. was offered by Trustee LaRue and seconded Turo, carried.

Office will be closed on Monday, February 18 for Presidents' Day.

Next Sandy Creek Village Board meeting – Monday, March 4, 2019, 7:00 PM

Next Joint Waterworks meeting – Monday, February 11, 2019, 10:00 AM
Monday, March 11, 2019, 10:00 AM

Jill M. Mattison, CMC, RMC, CMFO