

MINUTES OF THE MEETING OF THE
SANDY CREEK VILLAGE BOARD OF TRUSTEES

Date: July 5, 2017

Kind of Meeting: Regular

Place: Village Office

Board Members Present:

Grant Rohrmoser, Mayor

Kenney LaRue, Trustee

Sharon Turo, Trustee

Others Present:

Jill Mattison, Clerk/Treasurer

Patricia McCullough, Deputy Clerk, SCRPB

Shirley Rice, Planning Board

James and Heidi Hess

OPEN REGULAR MEETING AND CALL TO ORDER:

Mayor Rohrmoser opened the meeting to order at 7:00 P.M.

APPROVAL OF MINUTES:

RESOLUTION 1 – FY17/18

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that the minutes of the June 22, 2017 meeting are approved as written.

AUDIT AND APPROVAL OF MONTHLY BILLS AND ACCEPT MAY 2017 AND JUNE 2017 FINANCIAL STATEMENTS:

RESOLUTION 2 – FY 17/18

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Abstract 1, vouchers #1 - #12 in the amount of \$13,306.30

Abstract 2, vouchers #13 - #42 in the amount of \$48,787.82

Fund Balances: 6/30/17

General Fund		\$427,464.01
Reserve Fire Apparatus	81,427.50	
Reserve Radios	3,055.23	
Water Fund		92,659.79
Repair Reserve	22,202.59	
Capital Reserve	20,029.09	
Trust & Agency		0.00
Permanent		3,260.93
Non-expendable	2,000.00	
Expendable	1,260.93	
Water Tower Capital Project		1,381,816.24
TOTAL ALL FUNDS		\$ 1,905,200.97

Resolved that the monthly bills are approved and the May and June 2017 financial statements were accepted.

REPORTS:

PLANNING BOARD:

Mrs. McCullough presented the June 7, 2017 meeting report, so noted and filed in the Village Office. The next meeting is scheduled for tomorrow at the Village Office. The PB is still working on the High Peaks and Howland Solar projects.

FIRE DEPARTMENT:

No one from the department attended the meeting.

COUNTY LEGISLATOR:

Legislator Kastler was absent.

HISTORIAN:

Mrs. Cole submitted the June 2017 report, so noted and filed in the Village Office.

CODE ENFORCEMENT:

CEO Howland was absent but submitted the Violation Summary for the month of May.

Trustee Turo noted that water was being pumped onto the sidewalk and running down S. Main Street. It is coming from the second house south of the auto parts store.

The current general requirements in the International Property Maintenance Code provides for maintenance of exterior property.

ESTABLISH HEIGHT LIMIT IN MAINTAINING PROPERTY FREE FROM WEEDS OR PLANT GROWTH

RESOLUTION 3 – FY 17/18

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that Section 302.4 Weeds shall read as follows: Premises and exterior property shall be maintained free from weeds or plant growth in excess of 5 (five) inches. Noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.

Failure of the owner or agent to pay the costs of such removal, the authority having jurisdiction shall attach the costs to the property taxes of the owner of said property.

CORRESPONDENCE:

A letter was received from Pat McDougal in response to the village letter asking for the boulders to be removed from the right-of-way on Franklin Street. She inquired if Tops was asked to remove The portion of their store that crosses into the right of way on the south side of the street. Her letter was not yet answered since there was no meeting in June. The Board directed the Clerk to respond and explain that the grocery store has an easement and she is welcome to see it at the Village Office.

A letter from John and Lisa Howland was submitted to the Board supporting the solar project that is currently proposed for 5930 S. Main Street.

DRAFT LOCAL LAW TO PROHIBIT PARKING ON NORTH SIDE OF FRANKLIN STREET

RESOLUTION 4 – FY 17/18

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved the Village will work on drafting a local law to ban parking on the north side of Franklin Street.

NEW BUSINESS:

SIGN INTERMUNICIPAL AGREEMENT WITH SCOPS

RESOLUTION 5 – FY17/18

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that an inter-municipal agreement with the Sandy Creek Orwell Pulaski Senior Citizens Organization to promote recreational opportunities for senior citizens be signed.

SIGN AGREEMENT WITH CHAD LARUE FOR TREE SERVICE

RESOLUTION 6 – FY17/18

On a motion by Trustee Turo, seconded by Mayor Rohrmoser, the following resolution was

Aye – Turo, Rohrmoser Abstain - LaRue

ADOPTED

Resolved that Mayor Rohrmoser sign an agreement with Chad LaRue (CAM Tree Service) to trim the maple tree at the corner of East First and Park Streets at a cost of \$175 and to remove the tree and stump at 32 East First Street at a cost of \$650.

EXECUTE GRANT AGREEMENT WITH NYS ENVIRONMENTAL FACILITIES CORPORATION

RESOLUTION 7 – FY17/18

On a motion by Trustee Turo, seconded by Mayor Rohrmoser, the following resolution was

ADOPTED - unanimous

Resolved that the Village of Sandy Creek, Grant Rohrmoser, Mayor is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents and instruments necessary to bring about the Feasibility Study for a Municipal Sewer System Project and to fulfill the Village of Sandy Creek's obligations under the Engineering Planning Grant Agreement.

AUTHORIZE AND APPROPRIATE A MINIMUM OF 20% LOCAL MATCH FOR FEASIBILITY STUDY FOR A MUNICIPAL SEWER SYSTEM PROJECT

RESOLUTION 8 – FY17/18

On a motion by Trustee Turo, seconded by Mayor Rohrmoser, the following resolution was

ADOPTED - unanimous

Resolved that the Village of Sandy Creek authorizes and appropriates a minimum of 20% local match as required by the Engineering Planning Grant Program for the Village of Sandy Creek's Feasibility Study for a Municipal Sewer System Project. Under the Engineering Planning Grant Program, this local match must be at least 20% of the total project cost. The maximum local share appropriated subject to any changes agreed to by Grant Rohrmoser, Mayor shall not exceed \$6,000.00 (based upon 20% of total project costs) based upon a total estimated maximum project cost of \$30,000.00. The Mayor may increase this local match through the use of in kind services without further approval from the Village of Sandy Creek

PROPOSED FEASIBILITY STUDY FOR A MUNICIPAL SEWER SYSTEM PROJECT WILL NOT HAVE A SIGNIFICANT ADVERSE EFFECT ON THE ENVIRONMENT AND A NEGATIVE DECLARATION WILL BE FILED

RESOLUTION 9 – FY17/18

On a motion by Trustee Turo, seconded by Mayor Rohrmoser, the following resolution was

ADOPTED - unanimous

Resolved that the Village of Sandy Creek hereby determines that the proposed Feasibility Study for Municipal Sewer System project will not have a significant adverse effect on the environment for reasons set forth in the attached Notice of Determination of Non-Significance.

Resolved that the Mayor is authorized to take all actions reasonable and necessary to file the Negative Declaration and discharge the Village of Sandy Creek's responsibility as lead agency for this action.

SIGN MEMORANDUM OF UNDERSTANDING WITH LACONA ON DANC GIS WEB-BASED HOSTING AGREEMENT

RESOLUTION 10 – FY17/18

On a motion by Trustee Turo, seconded by Mayor Rohrmoser, the following resolution was

ADOPTED - unanimous

Resolved that the Village of Sandy Creek enters into an agreement with the Village of Lacona to share the ability to access the GIS system and is willing to share costs and expenses. Lacona shall make available to Sandy Creek the GIS web based system which is being hosted through its Agreement with the Development Authority of the North Country at one-half of the costs incurred by Lacona. Such costs shall be reimbursed on or before June 1st of each year.

The Central New York Regional Planning and Development Board will provide a cost benefit analysis to the village for converting streetlights to LED. They will determine upfront cost, estimated savings and payback period.

AUTHORIZE NATIONAL GRID TO RELEASE INFORMATION TO CNY RPDB

RESOLUTION 11 – FY17/18

On a motion by Trustee Turo, seconded by Mayor Rohrmoser, the following resolution was

ADOPTED - unanimous

Resolved that Mayor Rohrmoser sign a letter to provide information to the Central New York Regional Planning and Development Board on the Village account 32552-95109.

**AUTHORIZE MAYOR TO SIGN JOINT YOUTH RECREATION AGREEMENT
RESOLUTION 12 – FY17/18**

On a motion by Trustee Turo, seconded by Mayor Rohrmoser, the following resolution was ADOPTED - unanimous

Resolved that Mayor Rohrmoser sign the Joint Youth Recreation Agreement

Mayor Rohrmoser is seeking bids for paving Park Street from East First Street to the dead end and patching the hole in the pavement in front of the Barron property on East First Street. Trustee Turo noted that Rt. 11 and Park Street is still in bad shape, even after it was patched.

PUBLIC COMMENT:

Heidi Hess addressed the Board about her concerns with the upcoming increase in the water billing. She and her husband are owners of the local laundromat. The increase will be a result of costs associated with the new water tower project. She is of the opinion that the number of EDUs assigned to the building are excessive. It was explained to her that in addition to the laundromat, the number of EDUs also include the post office and apartment. Engineer Jack Dodson will be consulted for more of an explanation of how the number of EDUs was determined.

She also asked why her letter regarding snowplowing the sidewalk around the laundromat wasn't acknowledged. Clerk Mattison assumed that Mrs. Hess would notice that the plowing was being done.

MOTION TO ADJOURN:

There being no further business to come before the Board, a motion to adjourn at 7:55 P.M. was offered by Trustee Turo and seconded by Trustee LaRue, carried.

Next Sandy Creek Village Board meeting – Monday, August 7, 2017, 7:00 PM

**Next Joint Waterworks meeting – Monday, July 10, 2017, 10:00 AM
Monday, August 14, 2017, 10:00 AM**

Jill M. Mattison, CMC, RMC, CMFO