

A BUILDING PERMIT IS REQUIRED FOR:

Home Construction
Home Additions
Home Alterations
Garages – Detached or Attached
Pole Barns
Storage Buildings – Over 140 sq. ft.
Swimming Pools
Wood Burning Stoves
Fireplaces
Decks & Porches
Mobile Homes in parks and private lots
Sanitation – Septic Systems
Modular Homes
Double Wides
Flood Plain

If you are unsure if a permit is needed, call the Code Enforcement Officer.

INFORMATION NEEDED TO OBTAIN A BUILDING PERMIT IN THE VILLAGE OF SANDY CREEK

CURRENT SURVEY and plot plan of proposed construction

PERCOLATION TEST and SEPTIC DESIGN by licensed surveyor or Engineer and Oswego County Health Dept. Approval. Installation must be inspected by a NYS licensed surveyor or engineer and verified to the Village in writing.

SCALED DRAWINGS (1 set) home and additions to living quarters must have professional drawn plans with material list.

SEALED AND SIGNED ARCHITECT'S PLAN (2 sets) for construction of 1500 sq. ft. or more. Plans must be approved and stamped by the Village of Sandy Creek Code Enforcement Officer.

FLOOD PLAIN PERMIT (where applicable)

ENERGY ANALYSIS for Part 4 of NYS Energy Code

ROOF TRUSS Specification

Proof of Insurance (Contractors)

FEE: payable to Village of Sandy Creek Village Clerk.

COMMERCIAL CONSTRUCTION:

2 copies of ARCHITECT'S PLANS signed and sealed

Any and all of the above where applicable

NOTE: COLLECTED BUILDING PERMIT FEES ARE NON-REFUNDABLE

APPLICATION FOR A BUILDING PERMIT SHALL BE MADE TO THE BUILDING CODE ENFORCEMENT OFFICER ON FORMS PROVIDED BY HIM.