

MINUTES OF THE MEETING OF THE
SANDY CREEK VILLAGE BOARD OF TRUSTEES

Date: January 2, 2017

Kind of Meeting: Regular

Place: Village Office

Board Members Present:

Grant Rohrmoser, Mayor

Kenney LaRue, Trustee

Sharon Turo, Trustee

Others Present:

Jill Mattison, Clerk/Treasurer

Patricia McCullough, Deputy Clerk, SCRPB

Shirley Rice, Planning Board

Lance Collins, SCFD Chief

OPEN REGULAR MEETING AND CALL TO ORDER:

Mayor Rohrmoser opened the meeting to order at 7:00 P.M.

APPROVAL OF MINUTES:

RESOLUTION 37 – FY16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that the minutes of the December 5, 2016 meeting are approved as written.

**AUDIT AND APPROVAL OF MONTHLY BILLS, TRANSFERS AND ACCEPT
DECEMBER 2016 FINANCIAL STATEMENT:**

RESOLUTION 38 – FY 16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Transfer \$32 from A1620.4 to A1620.1

Abstract 14, vouchers #181 - #186 in the amount of \$12,969.63

Abstract 15, vouchers #187 - #205 in the amount of \$64,054.93

Fund Balances: December 2016

General Fund		\$245,105.35
Reserve Fire Apparatus	337.02	
Reserve Radios	3,054.81	
Water Fund		71,794.38
Repair Reserve	22,199.45	
Capital Reserve	20,026.32	
Trust & Agency		0.70
Permanent		3,260.49
Non-expendable	2,000.00	
Expendable	1,260.41	
Water Tower Capital Project		579,932.93
TOTAL ALL FUNDS		\$ 900,093.85

Resolved that the monthly bills and transfers are approved and the December 2016 financial statement was accepted.

REPORTS:

PLANNING BOARD:

Mrs. McCullough presented the December 6, 2016 meeting report, so noted and filed in the Village Office. The next meeting is scheduled for Thursday, January 5, 7:00 P.M. in the Village Office. The Howland solar farm sketch plan conference is on the agenda. Attorney Gebo will attend.

FIRE DEPARTMENT:

Chief Collins presented the December 2016 call report, so noted and filed in the Village Office.

<u>December 2016 Call Report</u>	<u>Year to Date</u>
Number of Calls: 32	352
Village: 8	95
Town: 20	208
Mutual Aid Given: 4	41
Mutual Aid Received: 1	4
Fires: 4	50
EMS: 26	276
Total Number of Dept. Hours: 21.77	220.43
Total Number of Personnel Responding: 121 (for all incidents)	1947
Total Number of Personnel Hours: 104.3	1460.43
Total Drill Hours: 6	86
Total Personnel Drill Hours: 54	1112

Weather stripping has been completed on the two small truck bay doors. Mayor Rohmoser will ask Al Miller to do the other doors.

COUNTY LEGISLATOR:

Mrs. Kastler was absent.

HISTORIAN:

Mrs. Cole submitted the December report and 2016 year in review, so noted and filed in the Village Office.

CODE ENFORCEMENT:

CEO Howland was unable to attend but submitted the December and 2016 Annual report.

APPOINT ALLISON NELSON ATTORNEY:

RESOLUTION 39 – FY16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that Allison Nelson be appointed second village attorney for certain cases when Mark Gebo is unable to attend.

The amended fee schedule presented to the Board at the December meeting had a section that was missing. CEO Howland submitted a revised fee schedule.

AMEND FEE SCHEDULE:

RESOLUTION 40 – FY16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that a revised amended fee schedule covering building and codes be adopted effective immediately.

APPOINT CODE ENFORCEMENT OFFICER FOR SOLAR PROJECT:

RESOLUTION 41 – FY16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that Ron Marsden be appointed to review the site plan, do inspections and issue permits for the Howland solar project only. He will be compensated at \$25 per hour.

The Killam property at 235 Ellisburg Street was condemned on December 16, 2016. Mortgage Contracting Services sent someone to remove the roofing and install a tarp. Since the roof was frozen and covered in snow the vendor was unable to do the job. The eviction case is still open and the hearing is scheduled for January 4th. The company is limited on what can be done until the eviction hearing takes place. The Board will wait until the outcome of the eviction hearing before scheduling a village administrative hearing.

CORRESPONDENCE:

NYS DEC – Village not selected for funding for Wastewater Infrastructure Engineering Planning Grant

Oswego County – submissions for Summer 2017 Calendar of Community Events

OLD BUSINESS:

NEW BUSINESS:

INSTITUTE PROCEEDINGS TO TERMINATE WATER SERVICE:

RESOLUTION 42 – FY 16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

WHEREAS it has come to the attention of the Village Board of Trustees that certain individual water users of the Village of Sandy Creek water system are delinquent in the paying of water rent,

BE IT RESOLVED that the Board directs the Village Treasurer to institute proceedings to terminate water service upon proper notification under New York State Law with respect to the list of unpaid accounts presented by the Clerk/Treasurer.

FURTHER BE IT RESOLVED that the written NOTICE OF INTENT TO TERMINATE SERVICE shall state that the service will be discontinued on or about *February 6, 2017* if total payment is not received.

CONTRIBUTE TO LIBRARY UTILITY BILL:

RESOLUTION 43 - FY 16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that \$200 will be contributed to the Library to help cover the cost of electricity for the holiday lights in the park.

ESTABLISH 2017 MILEAGE RATE:

RESOLUTION 44 - FY16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that pursuant to Section 5-524(7) of the Village Law that the Village will pay mileage for village officials and employees in the amount of **53.5 cents per mile**.

INCREASE INSURANCE LIMITS FOR CLERK/TREASURER/TAX COLLECTOR:

RESOLUTION 45 - FY16/17

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolution was ADOPTED – unanimous

Resolved that the insurance limits be increased from \$103,000 to \$1,000,000 for bonding of the Clerk/Treasurer/Tax Collector. This will result in an increase of approximately \$162.

PUBLIC COMMENT: None

MOTION TO ADJOURN:

There being no further business to come before the Board, a motion to adjourn at 8:00 P.M. was offered by Trustee LaRue and seconded by Trustee Turo, carried.

Next Sandy Creek Village Board meeting – Monday, February 6, 2017, 7:00 PM

Next Joint Waterworks meeting – Monday, January 9, 2017, 10:00 AM
Monday, February 13, 2017, 10:00 AM

Jill M. Mattison, CMC, RMC, CMFO