

ORGANIZATIONAL & MONTHLY VILLAGE BOARD MEETING
December 5, 2022

The organizational meeting of the Sandy Creek Village Board was duly held on the fifth day of December in the year 2022 at 7:00pm in the Village Offices Building at 11 Park Street, Lacona, NY 13083.

At 7:00pm, the Mayor called the organizational meeting to order. After the Mayor led everyone in the Pledge of Allegiance, the meeting commenced.

Mayor Miller appointed Kenny LaRue to Deputy Mayor.

Appointments:

Resolution 3 of Fiscal Year 2022-2023

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolutions were ADOPTED - unanimous

Resolved that the following appointments be made:

- Megan Sprague as Records Access Officer for a one year term
- John Howland as Code Enforcement Officer for a one year term
- Peggy Rice as Historian for a one year term
- The firm of Seiter Law as attorney

Annual Organizational Resolutions

- Resolution 4 of Fiscal Year 2022-23

On a motion by Trustee LaRue, seconded by Trustee Turo, the following resolutions were ADOPTED – unanimous

Resolved that:

WHEREAS it will be a benefit to the Village of Sandy Creek for employees and appointees to be in attendance at schools, conferences, and seminars,

BE IT RESOLVED, pursuant to Section 77-b of the General Municipal Law, that employees be authorized to attend and

FURTHER BE IT RESOLVED that all the actual and necessary expenses incurred to be audited out of the appropriate account.

BE IT RESOLVED, pursuant to Section 4-412(3)(2) of the Village Law, that the following institution be and hereby is designated as depository of all monies received by the Village: NBT Bank.

BE IT RESOLVED, pursuant to Section 5-524(6) of the Village Law, that the Clerk/Treasurer is hereby authorized to pay in advance of the monthly audit on claims for public utility services, postage, freight, and express charges.

BE IT RESOLVED, pursuant to Section 5-524(7) of the Village Law that the Village will pay mileage for village officials and employees in the amount of 58 cents per mile.

BE IT RESOLVED, that the Watertown Daily Times is the official newspaper of the Village.

BE IT RESOLVED, that the Board of Trustees reviewed the Procurement Policy for the Village of Sandy Creek.

BE IT FURTHER RESOLVED, that the procedure for purchasing goods and services which do not exceed the bid limits of \$20,000 for purchase contracts and \$35,000 for public works projects was addressed. BE IT FURTHER RESOLVED that the following individuals responsible for making purchases are:

Lynn Miller, Mayor
Megan Sprague, Clerk/Treasurer
Lance Collins, SCFD Chief.

BE IT FURTHER RESOLVED, that the responsible individuals must be updated every two years.

BE IT RESOLVED, that the Village of Sandy Creek reviewed the village's Investment Policy delegating the responsibility for administration of the investment program to the Clerk Treasurer. BE IT FURTHER RESOLVED that this Investment Policy be reviewed annually.

BE IT RESOLVED, that the Village of Sandy Creek will fully comply with the provisions and spirit of the ADA and ensure equal employment opportunity for all qualified persons with disabilities.

BE IT RESOLVED that the Village of Sandy Creek recognizes that sexual harassment is a form of gender discrimination and is a violation of state and federal civil rights laws. It is the policy of this municipality to strongly oppose and prevent any form of discrimination and recognizes the previously adopted policy against Discrimination and Harassment.

BE IT RESOLVED that the Village of Sandy Creek is an Equal Opportunity Employer. Discrimination on the basis of race, color, sex, religion, age, national origin, marital status, disability, sexual orientation, genetic predisposition or carrier status or veteran status will not be tolerated.

BE IT RESOLVED that the Village of Sandy Creek is committed to the safety and security of its employees and recognizes the previously adopted Workplace Violence Prevention Policy pursuant to NYS Labor Law, Section 27b.

BE IT RESOLVED that the Village of Sandy Creek recognizes the previously adopted policy of maintaining a drug free work place.

BE IT RESOLVED that the regular meeting of the Board of Trustees will be held monthly on the first Monday of the month at 7:00 PM, with the exception of Monday January 2rd where the meeting will be Wednesday January 4th; and Monday September 4th where the meeting will be held on Wednesday September 6th.

BE IT RESOLVED that the office closures for 2023 will be: January 2nd, January 16th, February 20th, May 29th, June 19th, October 9th, November 24th, and December 25th.

BE IT RESOLVED that the next organizational meeting will be held at the regular meeting of the Board of Trustees in December 2023.

The Mayor Closed the Organizational Meeting and Opened the Regular Meeting:

A regular meeting of the Sandy Creek Village Board was duly held on the fifth day of December in the year 2022 at 7:00pm in the Village Offices Building at 11 Park Street, Lacona, NY 13083.

Members Present:

Lynn Miller, Mayor
Kenney LaRue, Trustee
Sharon Turo, Trustee

Village Staff Present:

Megan Sprague, Clerk/Treasurer
John Howland, Code Enforcement Officer (CEO)
Lance Collins, Fire Chief
Bill Joyce, Sandy Creek Regional Planning Board (SCRPB) Secretary
Michael Yerdon, County Legislator

Others:

Pat McDougal, Village Resident

At 7:00 pm, the Mayor called the regular meeting to order. After the Mayor led everyone in the Pledge of Allegiance, the meeting commenced.

Agenda Item One | November Minutes:

The Board approved the previous minutes of the regular meeting held on November 7, 2022 with no discussion motion duly made by Trustee LaRue, seconded by Trustee Turo and carried.

Agenda Item Two | November Bills & Financials:

Motion duly made by Trustee LaRue, seconded by Trustee Turo and carried with a 2-0 vote, the Board approved vouchers 119-121 on abstract 12 in the amount of \$5,516.35 and vouchers 122-131 on abstract 13 in the amount of \$11,616.29. Abstract 11 included payment to EFC for the water bond in the amount of \$89,440.

<i>FUND BALANCE</i>	
General Fund	\$484,990.23
Fire Reserve Apparatus	\$21,941.87
Water Fund	\$102,995.57
Water Capital Reserve	\$20,288.39
Trust & Agency	\$0

Agenda Item Three | Fire Chief's Report

Chief Lance Collins gave submitted monthly reports from August through November. He explained that his reporting software has been fixed. They will be on file with at the Village Clerk's office. The Chief informed the Board that there will be natural gas training at the station on December 12th, at 6pm.

Agenda Item Four | SC Regional Planning Board (SCRPB):

There was nothing to report this month as the SCRPB meets after the Village Board on December 7th.

Agenda Item Five | Historian Report:

Historian Peggy Rice's Report was reviewed.

Agenda Item Six | CEO Report:

CEO Howland informed the Board that the law for the administration and enforcement of the NYS Uniform Fire Prevention and Building (the Uniform Code) and the State Energy Conservation Construction Code (the Energy Code) needs to be updated. He gave a copy of the proposed law to the Mayor.

It was decided that the Public Hearing for Local Law #1 of the Year 2023 will be before the next regular meeting, Wednesday January 4th.

Agenda Item Seven | County Legislator:

County Legislator Michael Yerdon spoke about his role in the helping organizations obtain County ARPA funds. A couple of these as the Oswego County Fair Association for renovations and the Sandy Creek Lacona Joint Waterworks for well redevelopment. Both of these projects have a positive impact on the Village. He also informed the Board that the County is voting on their Budget on Thursday, December 8th.

Agenda Item Eight | Other Business:

Clerk Sprague informed the Board that the Office will be closed in honor of Christmas on Monday, December 26th, and also in honor of New Year's Day on Monday, January 2nd.

The Mayor signed a contract with Williamson Law Book for the accounting and budget software.

Agenda Item Nine | Public Comment

John Howland complimented the Board on the Christmas decorations throughout the Village.

It was discussed how another municipality used a \$5,000 grant from Amanda Mazonni, a representative of the Central New York Regional Planning and Development Board, to buy LED Christmas Decorations. It might

At 7:49, a motion to adjourn was duly made by Trustee Turo, seconded by Mayor Miller and carried.

The next Joint Water Works meeting is scheduled for December 12, 2022 at 3:30pm.

The next regular meeting of the Village Board is scheduled for December 5th, 2023 at 7pm.

Megan Sprague, Clerk/Treasurer