

Minutes of the Sandy Creek Regional Planning Board

Wednesday, February 4, 2026

Sandy Creek Town Hall

Members Present: Larry Rice, Bill Joyce, Sybil Cummins, Joshua Jorgensen, Pat and Richard Machemer

Missing: Frank Dixon, medical

Larry Rice opened the regular meeting at 7:00 pm. Joshua was recognized as a new member of the Board having been appointed to the Board by the Village of Sandy Creek on Monday, February 2, 2026.

A brief discussion of the minutes of the meeting of January 7, 2026 found that no changes were necessary. A motion was made by Josh Jorgensen to approve the minutes as presented, seconded by Larry Rice and the motion was passed by a unanimous vote of the Board.

Correspondence included: Minutes of Town Board of the year end Special Meeting of December 29, 2025.

Bill provided a treasurer's report with monthly expenditures for salaries of \$92.35 per Board Member, excluding Richard and Pat Machemer as they were not at the meeting in January, 2026, and a check to Bill Joyce for \$438.66 as Secretary/Treasurer and a payment to EFTPS for \$118.58. There remains a balance of \$6,686.75 in the account.

Bill gave a brief update on the Village of Lacona joining the Planning Board. He stated that the Village of Sandy Creek had passed the final resolution at their meeting on February 2, 2026. Bill also stated that it was likely that the Town Board would pass the final resolution to accept Lacona on the Planning Board. This would make the March meeting of the Planning Board the first to include two new members to the Board. At that March meeting, the first order of business will be to update the Planning Board bylaws to accommodate the arrival of the Village of Lacona at the regular monthly meetings.

The agenda stated that the Board would be doing the 2 year re-organization of officers per the Board's bylaws. However, with so one member not present and two new Board members arriving in March, the Board decided to postpone the re-organization to the March, 2026 meeting.

Bill then made the Board aware of the latest update on the proposed Subdivision Regulations. Due to some changes that were made to the proposed legislation, the Oswego County office for 239 review had to reject the proposed language. This has the direct effect of canceling the Public Hearing for the proposed local law scheduled for February 11, 2026. It is hoped that these changes may be rectified and a new date of March 11, 2026 will be approved by the Town Board at their next regular monthly meeting.

The Board then completed the annual New York State required Sexual Harassment training. A quiz was completed by all members present. A sheet providing signatures of all those in attendance will be given to the Town Clerk and the Village Clerk for their files.

Josh Jorgensen provided the Board with a copy of a certificate of completion for a NYS Department of State webinar entitled "Essentials for Planning and Zoning Board Staff" dated January 22, 2026. This provides Josh with 2 hours of training towards the required 4 hours of training per year. This certificate will be kept in the files of the Sandy Creek Regional Planning Board.

With no further business before the Board, a motion was made by Sybil Cummins to adjourn, seconded by Larry Rice. All voted in the affirmative and the motion carried. The Planning Board adjourned at 8:04 pm.

Respectfully submitted by Sybil Cummins, Secretary