

Minutes of the Sandy Creek Regional Planning Board
Wednesday, September 6, 2023
Sandy Creek Town Hall

Members present: Larry Rice, Frank Dixon, Bill Joyce, Richard Machemer, Pat Machemer, Sybil Cummins and Shirley Rice.

Larry Rice opened the regular meeting at 7:00 pm.

Discussion on the minutes of August 2, 2023 found no changes were needed. A motion to accept the minutes as presented was made by Larry Rice and seconded by Pat Machemer. All voted in the affirmative and the motion carried.

Bill provided the Treasurer's report. Expenditures for the period ending September 6, 2023 are for salaries for Board members of \$92.35 per person and \$438.66 for Bill Joyce as Secretary/Treasurer. A check in the amount of \$8.49 was made out to Bill as reimbursement for postage purchased to send the Village Solar Law to the NYS Department of State as certified mail. A check was made out for \$129.50 to the Seiter Law firm for the review of the Village Solar Law. Also, there was a payment of \$164.48 for EFTPS. A balance of \$9,006.10 remains in the account.

Correspondence included: The History Center reports for July and August, 2023; Minutes of the meeting of the Town Board for August, 2023; A Code of Ethics adopted by the Town Board in July, 2023 (a copy of which was distributed to each Board member); A report from CEO John Howland for the dates 7-1-23 to 7-31-23; A registration form titled - *Training and Certification for Town Officials* with Planning and Zoning schools in Batavia, Oneonta and Corning NY; A guide for property owners from Oswego County Office of Real Property Tax Service titled - *Understanding the Equalization Rate*; A survey from Oswego County concerning Hazard Mitigation.

Bill then provided the Board with a proposed Budget for 2024. A minor change from the 2023 budget was the transfer of \$300.00 to the Town for the use of the copier. The total Budget request for 2024 is for \$14,837.60, with the Town paying \$11,500.65 or 87% of the total and the Village paying \$3,336.95 or 13% of the total. In effect, the 2024 Budget would be an increase of \$100.00 from the 2023 Budget (to see the proposed budget, visit the Planning Board pages at both the Town and Village website). A motion was made by Sybil to send this Budget on to the Town Board, seconded by Shirley Rice and the Board voted unanimously in the affirmative.

The Board moved on to the Comprehensive Plan update. Starting with the cover page, the Board read through the first 24 pages of the Plan which directly involves the Village and Town of Sandy Creek as well as the Village of Lacona. The session of review was to look at what may be obviously in need of updating, whether as simple as change of dates or more complicated such as recognizing data collection methods and the need to understand how the data was collected. The Board made notes concerning necessary changes. A discussion of the need for public input as an important part of this update process provided the Board with the understanding that this document is a guide for the future development of the three municipalities. It would be in the interest of the residents of these communities to have their concerns, wants and wishes considered throughout this process. Bill will discuss this further with the Town and Village Boards at their upcoming meetings. While the reading accomplished at this meeting is a good start, the Board recognizes that this will be a long process requiring multiple public meetings and perhaps surveys in order to create an updated version.

With no further business before the Board, a motion was made by Larry Rice to adjourn and seconded by Frank Dixon. The motion was passed by unanimous vote and the Board adjourned at 8:30 pm.

Respectfully submitted by Recording Secretary - Sybil Cummins